



**U.S. GOVERNMENT PRINTING OFFICE  
MERIT PROMOTION  
VACANCY ANNOUNCEMENT**

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**ANNOUNCEMENT NUMBER:** 00-249  
**POSITION:** Printing Plant Worker  
**SERIES/GRADE:** KA-3502-01  
**SALARY RANGE:** \$12.83 - \$14.95 PH plus 11% NR  
**ISSUE DATE:** 08/01/00  
**CLOSING DATE:** 08/14/00  
**NUMBER OF VACANCIES:** Three  
**ORGANIZATION:** Production Department  
Press Division  
Offset Press Section  
**GEOGRAPHIC LOCATION:** Washington, DC  
**PROMOTION POTENTIAL:** None  
**DURATION OF APPOINTMENT:** Permanent  
**TOUR OF DUTY:** Shift 2  
**OPM NOTICE OF RESULTS REQUIRED:** No  
**CIVIL SERVICE STATUS REQUIRED:** Yes  
**AREA OF CONSIDERATION:** Current and Former Federal Employees and Veterans

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**SUMMARY OF DUTIES/RESPONSIBILITIES:**

The incumbent performs general labor duties. Specifically, the work involves the following tasks: Obtains jacket, stock, or inks for succeeding jobs as directed by the pressperson on press or presses to which assigned. Carries stock to bindery cutter or takes copy to reviser as directed by the pressperson. Cleans, sweeps, or mops as directed. Removes and boxes envelopes produced on high-speed presses. Washes up press or presses as directed by the pressperson. Works in other areas during slack work periods, as required, and performs other related duties assigned.

**BASIS OF EVALUATION:** The applicant's total background including experience, education, and awards will be reviewed in determining the degree to which applicant possesses the following knowledge, skills, and abilities, which are considered essential to successful job performance. Applicants must meet the screen-out element (number one below) to be eligible for further consideration.

**RANKING FACTORS:** *(Applicants who meet the above qualification requirements will be rated on the basis of relevant experience, education, training, supervisory appraisal, job-related awards, and the factors listed below. Applicants should be specific in documenting these areas in their application materials.)*

1. Ability to do the work of a Printing Plant Worker without more than normal supervision.
2. Ability to follow instructions, oral and written.
3. Ability to handle weights and loads.
4. Ability to hand stack and load items.
5. Ability to perform work involving continuous and strenuous physical activity.
6. Ability to work safely to avoid injury to self and others by using safety precautions and practices.
7. Ability to operate non-riding power trucks and electric hydraulic jacks.

**CONTINUED ON REVERSE SIDE**

**TO APPLY:**

***Non-GPO Applicants: (The following instructions apply only when the position(s) is open to applicants outside of the agency.)***

Applicants may submit an *Optional Form 612, "Optional Application for Federal Employment" (or SF-171), or a resume*. If a resume is submitted, it must contain all pertinent data in the OF-612.

Current and former Federal employees must submit copies of their latest annual performance rating and SF-50 as proof of status or reinstatement eligibility.

Veterans who are preference eligibles or who have been separated from the armed forces under honorable conditions after 3 years or more of continuous active service may apply. Applicants eligible under the **Veterans Readjustment Act (VRA)** will also be considered, if this position is being announced at the grade PG-11 level and below. Veterans must submit a copy of their DD-214, "Certificate of Release or Discharge from Active Duty"; if claiming 10-point veterans' preference, submit a SF-15, "Application for 10-Point Veterans' Preference," plus the proof required by that form.

Applicants seeking Excepted Appointments based on disabilities must provide certification from a State or District of Columbia rehabilitation counselor indicating that they meet the requirements for and are eligible for an Excepted Appointment based on a physical or mental disability.

Selectees must successfully pass a drug test before appointment.

GPO WILL NOT PAY RELOCATION COSTS.

**OTHER ESSENTIAL INFORMATION:**

Applicants must:

- include the vacancy announcement number and position title on their application.
- describe their duties and responsibilities in their own words; position descriptions may not be submitted.
- meet time-in-grade and qualification requirements by the closing date of this announcement.
- submit a GPO Form 2566, "Report of Merit Promotion Action," if they wish to obtain a report on the status of their application.
- submit applications and required forms postmarked no later than the closing date of this announcement.

**SUBMIT APPLICATION(S) TO:**

Unit 1  
U.S. Government Printing Office  
Employment Branch, Room C106, Stop: PSE  
North Capitol and H Streets NW  
Washington, DC 20401  
FAX (202)512-1292

**FOR ADDITIONAL INFORMATION CALL:**

(202)512-1200  
TDD (202)512-1519

***\*THIS AGENCY PROVIDES REASONABLE ACCOMMODATIONS TO APPLICANTS WITH DISABILITIES\****

***\*THE GOVERNMENT PRINTING OFFICE IS AN EQUAL OPPORTUNITY EMPLOYER\****